



CARLSON WAGONLIT AUS PTY LTD
LEVEL 14
33 KING WILLIAM ST
ADELAIDE
SA 5000

BRANCH: A15960
ABN: 83 069 087 538
PHONE: 08-8124-9300

TO: SOUTH AUSTRALIAN POLICE
SAPOL CMSB PC224
[REDACTED]
GPO BOX 1539
ADELAIDE SA 5001

LOCATOR : TBPJKH
OUR REF : OP30434603C
AGENT : KATHERINE PIPER

TAX INVOICE

ABN: 93790021552

INV NO: 25070-16
DATE: 09MAY16
PAGE: 1

FOR: MRS LINDA WILLIAMS
ORDER NUMBER: [REDACTED]
COST CENTRE: 11165

----- I T I N E R A R Y -----

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST	DATE	DEPART	ARRIVE	MEALS	BAGS
ADELAIDE	ALICE SPRINGS	QANTAS AIR	723 C	OK	26MAY	10:35A	12:45P	BREAK	2PC
			73H						
ALICE SPRINGS	ADELAIDE	QANTAS AIR	722 C	OK	27MAY	1:10P	3:05P	LUNCH	2PC
			73H						

----- C O S T -----

QANTAS AIRWAYTKT NO	QF 1767 771999	INCL 26.16	TAX	1099.42
			GST	109.96
DOM TRX FEE	TKT NO DTF 1			31.90
			GST	3.19
*** TOTAL EXCLUDING GST			1131.32	
*** TOTAL GST			113.15	
*** TOTAL CHARGES THIS INVOICE ***				1244.47
*** BALANCE DUE THIS INVOICE ****				1244.47

SC

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PLEASE REMIT ALL PAYMENT DUE TO:
CARLSON WAGONLIT TRAVEL
ACCOUNTS RECEIVABLE
LEVEL 6, 333 QUEEN STREET
MELBOURNE VIC 3000



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GPO BOX 1539
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LOCATOR : TBPJKH
OUR REF : OP30434603C
AGENT : KATHERINE PIPER

TAX INVOICE

ABN: 93790021552

INV NO: 27767-16
DATE: 31MAY16
PAGE: 1

FOR: MRS LINDA WILLIAMS
ORDER NUMBER: [REDACTED]
COST CENTRE: 11165 , SAPOL CMSB PC224

----- I T I N E R A R Y -----

*** HOTEL RESERVATION ***

ALICE SPRINGS SYNXIS CORP 1 SINGLE
FROM 26MAY TO 27MAY

CONFIRMATION NO: 19737SB012839-
RATE 256.00 PER DAY

[REDACTED]
ALICE SPRINGS AU 0870
PHONE 61-8-89507770

FAX 61-8-89532422

----- C O S T -----

LASSETERS HOTTKT NO 1VR	85097		232.73
		GST	23.27
CHARGEBACK FETKT NO CBF	85097		12.00
		GST	1.20
*** TOTAL EXCLUDING GST			244.73
*** TOTAL GST			24.47
*** TOTAL CHARGES THIS INVOICE ***			269.20
*** BALANCE DUE THIS INVOICE ****			269.20

AC
1 NIGHT ACCOMMODATION AT \$256
CHARGEBACK FEE AT \$13.20

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MELBOURNE VIC 3000



REQUEST TO REIMBURSE EMPLOYEE OR PAY TRAVELLING ALLOWANCES

Employee Details	Family Name Williams		Given Name(s) Linda	
	ID Number	[Redacted]	Location Commissioner's Executive	Post Code 224

Travel Destination	Alice Springs	Purpose of Trip	To attend NTPol SEG Meeting 26-5-16
Departure Date	26/06/2016	Departure Time	1035 Hours
Return Date	27/06/2016	Return Time	1505 Hours

Allowances (Receipts not required)

*Breakfast -	1 @	23.7 /day	\$ 23.70
*Lunch -	@	/day	
*Dinner -	@	/day	
*Incidentals -	1 @	12.55 /day	\$ 12.55
*Disbursed as:			\$ 36.25
- Non Overnight Meals/PS Overtime	General		
- Meals/Incidentals Overnight Absences	General		
- Meals/Incidentals Overnight Absences			
- Overseas Travel -			
- Crime Service Extradition - Overnight Meals & Incidentals	PCO		
- Other: e.g. Camping allowances			
- State Operations Intra Service Relieving - Overnight Meals & Incidentals			
Allowances in lieu of accommodation (days @ /day)			
Accelerated Furniture Depreciation Transfer Allowance			
Vehicle Mileage - Approved Duty (km (cents/km)			
Vehicle Mileage - Approved Medical (km (cents/km)			
Vehicle Mileage - (km (cents/km)			
Vehicle Mileage - Academy Training (km (cents/km)			

Total (excl GST)	Pay Code	Cost Allocation Cost Centre - Item No
	AM02	- 74377
\$ 36.25	AM13	CMSB - 74387
	AM39	- 74317
	AM27	- 77267
	AM13	- 74387
	AM29	NORS - 74387
	AG17	PNAD - 74327
	AM01	- 72847
	AM40	- 72847
		-
	AM03	- 74277

Reimbursement (Tax Invoices must be stapled to rear of form)	GST Exclusive	GST AM12	GST Inclusive
Accommodation & Travel Expenses - Other			
State Operations Intra Service Relieving - Accommodation & Travel			AM30 NORS - 74357
Crime Service Extradition Accommodation - Domestic			AM21 - 77267
Drivers Licence - advice slip must be attached			AM11 - 72837
Staff Training/Conferences/Workshops			AM18 - 74237
Study Fees			AM17 PFDV - 74217
Telephone Rental % Business			AM16 - 72827
Telephone Calls			AM20 - 76217
Country Incentives			AM43 PEEX - 72675
Country Incentives - Reimbursements			AM44 PEEX - 72675
Other Reimbursement - GST Charged			
Other Reimbursement - No GST Charged			

Claims over the standard *GO Claim Rates - are subject to PAYG tax (O/C approved prior to trip)

**Accommodation & Travel Expenses		AM58	- 74357
**Meals/Incidentals - GST Charged - Overnight		AM60	- 74387
** Only claim the difference between the standard GO Claim Rates and your claim here	TOTALS		\$ 36.25

Advance No. _____

Advance Received No Yes Amount Advanced: _____

Amount to Reimburse: \$ 36.25

Employee Claims	I certify that:		<ul style="list-style-type: none"> I have claimed in accordance of the provisions in the *General Order, Rates-employee claims and reimbursements. I have read, understood and complied with the provisions of the General Order, Employee claims.
	Signature of Claimant	[Redacted]	Date (dd/mm/yyyy) 26/06/16 Phone No. 73223877

Expenditure Authorisation/Verification	I authorise the above claim for payment in accordance with my financial delegation and declare that I have the authority to charge to the stated Pay Codes and Cost Centres as per General Order, Employee claims, and to my knowledge this claim has not previously been paid and was necessary to incurred in the performance of member duties. I verify that the cost allocation and GST are correct. I confirm that I have the appropriate Expenditure Authorisation.		
	Harvey Peter	Commissioner's Support Branch	
Signature of	[Redacted]	[Redacted]	Date (dd/mm/yyyy) 26/06/16 Phone No. 73223833
	<input type="checkbox"/> Service Executive Member	<input checked="" type="checkbox"/> Officers in Charge / Managers of LSA / Branch / Group	<input type="checkbox"/> Service Business Mgrs / Finance Officers / LSA Administration Mgrs

FORWARD TO: - If located within an LSA, forward to LSA Administration Manager for verification.
 - If NOT located within an LSA, forward direct to your Service Finance Officer/Business Manager.

For payment processing forward to Accounts Administration Officer, Services Management Branch (88)



