



SOUTH AUSTRALIA POLICE
KEEPING SA SAFE

Your Ref:
Our Ref: 18-0868
Enquiries:
Telephone: 7322 3347
Facsimile: 7322 4180

WorkSafe Victoria
Attn
222 Exhibition Street
MELBOURNE VICTORIA 3000

Dear

Re: Freedom of Information Act application

In reference to your application made pursuant to the Freedom of Information (FOI) Act 1991, access was sought to the following information:

"Worksafe Victoria is conducting an investigation into how police firearms in Victoria are managed and controlled. As part of that investigation we are collating information from the other jurisdictions to draw comparison.

*Copies of policies / procedures / guidelines / general orders or other documentation with respect to the following matters concerning **police issue firearms**:*

1. *Suspension from access to firearms*
2. *Systems of work that relates to firearm restriction including but not limited to:*
 - *access to stations where firearms are stored;*
 - *mandatory notifications to Police Psychologist;*
 - *time frames around notifications concerning members who threaten self-harm or harm to others;*
 - *how information regarding restriction to firearms is disseminated to police;*
 - *training of personnel regarding those managing access to firearms or restriction;*
 - *how access to firearms is managed – is it at an individual station level or is there only policy which relates to all stations;*
3. *Any software systems utilised to track:*
 - *whether members are firearm qualified and trained;*
 - *suspensions to firearm access;*
 - *locations of individual firearms; and*
 - *rostering.*
4. *Systems that relate to ensuring that sworn members seeking access to police issue firearms are either:*



- rostered for duty at the time of requesting the firearm or ensuring they have been recalled to duty/on-call at the time of requesting the firearm; and
 - ensuring that any firearm practice / training has been authorised.
5. General systems relating to the issue of police firearms including:
- restriction and suspension to firearm access with respect to members who have threatened self harm / harm to others.
 - how firearm access is managed/controlled with respect to Domestic Violence Orders or applications thereof."

South Australia Police (SAPOL) has located documents that are associated with the wording of your FOI application. The documents are numbered and described in the following schedule. The schedule contains the details of the determination in compliance with section 23.

SA POLICE - FREEDOM OF INFORMATION UNIT SCHEDULE				
No.	Document Description	Status	Act	Reason
1	General Order – <i>"Complaints and Disciplinary Framework"</i> dated 13 September 2017 and consisting of 27 pages	Full Release		A portion of the text has been redacted and marked Out of Scope as it does not fall within the scope of your request.
2	General Order – <i>"Domestic Abuse"</i> dated 13 February 2017 and consisting of 39 pages			
3	<i>"Family and Domestic Violence Involving SAPOL Employee Guidelines"</i> dated 27 November 2017 and consisting of 30 pages			
4	Local Policy – Firearms Branch dated October 2015 and consisting of 8 pages			
5	General Order – <i>"Intervention/Restraining Orders"</i> dated 21 November 2017 and consisting of 40 pages			
6	General Order – <i>"Operational Safety"</i> dated 25 October 2017 and consisting of 27 pages			
7	General Order – <i>"Operational Safety – Operational Equipment"</i>			

	dated 4 March 2015 and consisting of 81 pages			
8	General Order 8540– “ <i>Work Health, Safety, Welfare and Injury Management</i> ” dated 17 January 2018 and consisting of 13 pages			
9	General Order 8185– “ <i>Business Management</i> ” dated 6 January 2016 and consisting of 7 pages			
10	Local Policy – Barossa LSA – “ <i>Equipment Room Access</i> ” dated 16 September 2013 and consisting of 5 pages			
11	Local Policy – Eyre ad Western LSA – “ <i>Equipment Room</i> ” dated 25 October 2009 and consisting of 5 pages			
12	Local Policy – Holden Hill CIB – “ <i>Equipment Room Operating Procedures</i> ” dated March 2003 and consisting of 5 pages			
13	Local Policy – Limestone Coast LSA – “ <i>Storage and Access to Operational Equipment</i> ” dated 4 September 2013 and consisting of 9 pages			
14	Local Policy – Eastern Adelaide LSA – “ <i>Restricted Access to Equipment Rooms</i> ” dated 6 September 2010 and consisting of 7 pages			
15	Local Policy – Holden Hill LSA– “ <i>Security and Daily issue of Operational Safety Equipment</i> ” dated July 2007 and consisting of 3 pages			
16	Local Policy – Licencing Enforcement Branch– “ <i>Equipment Policy</i> ” dated			

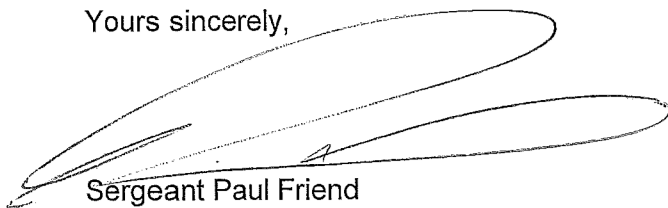
	April 2016 and consisting of 10 pages			
17	Local Policy – Murray Mallee LSA – “ <i>Equipment Room Security</i> ” dated 20 September 2013 and consisting of 6 pages			
18	Local Policy – Police Security Services Branch– “ <i>Equipment Issue</i> ” dated February 2011 and consisting of 12 pages			
19	Local Policy – Public Transport Safety Branch– “ <i>Equipment</i> ” dated 9 January 2013 and consisting of 7 pages			
20	Local Policy – Western Adelaide LSA– “ <i>Equipment Storage Facility Access</i> ” dated 6 September 2013 and consisting of 4 pages			
21	Local Policy – State Intelligence Branch– “ <i>Equipment Room Access and Procedures</i> ” dated May 2014 and consisting of 6 pages			
22	Local Policy – Yorke Mid North LSA– “ <i>Station Equipment Policy</i> ” dated October 2013 and consisting of 7 pages			

In accordance with the requirements of Premier and Cabinet Circular PC045, details of your FOI application, and the documents to which you are given access, will be published on the SAPOL website Disclosure Log. A copy of PC045 can be found at <http://dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars>. If you disagree with publication, please advise the undersigned in writing by 26 March 2018.

Your rights to review and appeal

If you are dissatisfied with the determination for access to SAPOL records, you are entitled to exercise your right of internal review in accordance with section 29(1) of the FOI Act by completing a PD362 Application for Internal Review form which can be downloaded from <https://www.police.sa.gov.au/services-and-events/freedom-of-information> or available upon request at your nearest police station. Alternatively an application may be made in writing to the SAPOL Freedom of Information Unit. This application must be lodged within 30 days from the date of this determination with a fee of \$34.25. Such a fee may be waived in the event of an exemption being claimed.

Yours sincerely,



Sergeant Paul Friend
Acting Officer in Charge
Freedom of Information Unit
(Accredited Freedom of Information Officer)

26th February 2018