



POLICE ESCORT REQUEST OVER DIMENSIONAL LOAD

Police Escort Section Use Only
Escort Number: /

DETAILS OF REQUEST

Request by: (Contact name) _____ Request Date
 (Company name) _____ / /

Contact Phone: _____ Fax: _____

Email: _____

Departure Date: ____ / ____ / ____ Departure Time: _____ am pm

Departure Location: _____
 (exact location / landmark)

Destination: _____

No. of Police required: (*please select*) 1 2 3 4

Proposed Route: _____

Additional Information: _____

Load Type: _____

Convoy: YES NO Width: _____ Height: _____ Length: _____ Mass: _____

INVOICE DETAILS

This Account to be invoiced to: _____ **A.B.N. No.:** _____

Company Name: _____

Postal Address: _____

Contact Phone: _____ Fax: _____

Email: _____

Does the invoice client have an account with SA Police: YES NO

ACKNOWLEDGEMENT OF TERMS AND CONDITIONS

By completing and submitting this form you acknowledge that you have read the Police Escort Request 'Terms and Conditions' ("the terms") that appear on page 2 of this form and that you are authorised to engage SA Police on behalf of the company and agree to the terms.

IMPORTANT NOTE

Calls received to the SA Police Escort Section Office (08) 8207 6535 shall not be accepted as confirmation of bookings.

Bookings will be processed on the receipt of this request form by fax (08) 8207 4247 or email to the Police Escort Section Office at: SAPOL.PoliceEscortGroup@police.sa.gov.au

**DEPOSIT ALL
BOOKING
FEES TO
SA POLICE**

BSB: 065-266
 COMMONWEALTH BANK,
 96 King William Street,
 Adelaide 5000
 Account No.:
 10001197



South Australia Police
POLICE ESCORT REQUEST
OVER DIMENSIONAL LOAD

RF2148

POLICE ESCORT REQUEST 'TERMS AND CONDITIONS'

1. By submitting this Police Escort Request ("**the Police Escort Request**") the client who makes the Police Escort Request and the client to be invoiced (collectively known as "**the client**") engages the State of South Australia through the Commissioner of Police ("**SA Police**") to escort an over dimensional load ("**the service**") for the client as set out in the requirements of the relevant Mass or Dimension Exemption (Permit) ("**the permit**") issued by the Department of Planning, Transport and Infrastructure ("**DPTI**") and/or the National Heavy Vehicle Regulator ("**NHVR**");
2. The provision of the service for each of the permits must be the subject of a separate Police Escort Request from the client;
3. Where the client includes more than one individual and/or company each of those individuals and/or companies are jointly and severally liable for any fees incurred in connection with the service;
4. Upon acceptance by SA Police of the Police Escort Request, a booking will be made ("**the booking**") and the booking will constitute a legally binding contract between SA Police and the client in respect of the service;
5. SA Police agrees to provide the service pursuant to the booking subject to:
 - 5.1 SA Police being able to, in its absolute discretion, schedule and perform the service for the dates booked by the client; and
 - 5.2 The client being issued with a valid permit;
6. The service will be provided to the client in accordance with the permit and SA Police will strictly adhere to the road conditions set out within the permit (including the departure location, route and destination stipulated in the permit) notwithstanding the fact that the details may be different to the details provided in the Police Escort Request. The number of Police specified in the permit is a minimum requirement which is subject to review and may be increased for safety reasons at the absolute discretion of SA Police.
7. Police officers from the Parks Police Complex, Ottoway ("**base**") will be deployed to conduct the service;
8. SA Police may deploy suitably trained local police officers to conduct the service in regional areas rather than deploying police officers from base. However, this will be done at SA Police's absolute discretion and not at the request of the client;
9. If, during the service, the driver of the over dimensional load requires a mandatory rest day according to the Heavy Vehicle (Fatigue Management) National Regulation, the client will be charged for the police officer's full shift (0800 to 1630 hours) if they are required to wait to resume the service or the client will be charged for the police officer(s) to return to base;
10. The police officers that provide the service are required to adhere to SA Police policies for fatigue management and hours of driving ("**the policies**"). The policies allow the police officers to work a maximum shift of 12 hours per day. On occasions, special circumstances may require the length of the shift to be exceeded; however, this will be at SA Police's absolute discretion;
11. Please refer to the 'Police Escort Rates' available at www.police.sa.gov.au for the current fees. Please note that the fees that will be charged are those for the financial year in which the service is provided, not the current fees at the time of making the booking;
12. The fee for the service will be calculated by SA Police as follows:
 - 12.1 An hourly charge, or part thereof, (core and non-core rates apply) will be imposed for travel from:
 - 12.1.1 base to the departure location;
 - 12.1.2 for the duration of the service;
 - 12.1.3 from the departure location to the destination; and
 - 12.1.4 from the destination back to base;
 - 12.2 A minimum 3 hour charge will be imposed for the service when police officers are required to be recalled to work or when there is a requirement for a shift change.
 - 12.3 A charge for the distance travelled will be imposed per vehicle, per kilometre for:
 - 12.3.1 travel from base to the client's departure location
 - 12.3.2 travel during the course of the service; and
 - 12.3.3 travel to return to base;
 - 12.4 Additional charges will be applied on a cost-recovery basis where applicable for police officers':
 - 12.4.1 overnight accommodation charges;
 - 12.4.2 meal allowances; and
 - 12.4.3 any other charges incurred in the course of the service, for example, ferry costs;
 - 12.5 A late booking fee will apply for Police Escort Requests received within 24 hours of the departure time;
 - 12.6 All requests to cancel or modify the booking must be submitted by the client to SA Police in writing and modification fees and cancellation fees will apply to bookings modified or cancelled:
 - 12.6.1 with more than 7 days until departure;
 - 12.6.2 7 days or less until departure; or
 - 12.6.3 within 24 hours of departure.