

# TRAVEL DIARY

2019 Australasian Council of Women in Policing Conference (ACWAP)  
Canberra

## Tuesday | 3 September 2019

16:10 - 18:15	FLIGHT   Adelaide to Canberra
18:15 - 18:30	TRANSFER   Meeting
18:45	Official Dinner   Commissioner Cressida Dick, Metropolitan Police Service

## Wednesday | 4 September 2019

08:30 - 10:00	ACWAP - Commissioners Panel
12:00 - 13:00	Lunch Meeting - KPMG
19:00 - 23:00	2019 ACWAP Excellence in Policing Awards

## Thursday | 5 September 2019

07:45	TRANSFER   Airport
09:00 - 12:25	FLIGHT   Canberra to Adelaide via Melbourne



**Customer Details**


Name: **SAPOL GOVERNANCE N CAPABILITY**  
(ABN: 93799021552)  
GPO BOX 1539  
ADELAIDE SA 5001

Passenger: Stevens Grantley John Mr

**Invoice Details**

Invoice Number: [REDACTED]  
Invoice Date: 30-Jul-2019  
QBT Booking Reference: [REDACTED]  
Customer Number: [REDACTED]  
Customer Reference/s: [REDACTED]  
Cost Centre: [REDACTED]  
PC224  
Service Areas: GOVERNANCE  
AND CAPABILITY

**Product Details**

	Ex GST	GST	Total
 Description: Domestic Air Tickets - Qantas	1683.49	168.35	1851.84
Full Routing: ADL/CBR/MEL/ADL			
First Departure Date: 03 Sep 2019			
Ticket No: [REDACTED]			
Booking Class:			
Flight No: QF0708/QF0811/QF0683			
Taxes: \$90.00			
Airline Credit Card fee (incl. GST): \$11.00			

**Fee Details**

	Ex GST	GST	Tot
 QBT Domestic Online Booking Fee	5.00	0.50	5.50
QBT South Australia Government Levy	1.00	0.10	1.10

**Total:** Ex GST GST To

 Total Tax Invoice	1,689.49	168.95	1,858.44
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**Payment Details**

Visacard: [REDACTED]	1851.84
Visacard: [REDACTED]	5.50
Visacard: [REDACTED]	1.10
<b>Total Payment</b>	<b>1858.44</b>



CANBERRA

South Australia Police  
Governance & Capability Service  
100 Angas St  
Adelaide SA 5000

Room No. : [REDACTED]  
Arrival : 03-09-19  
Departure : 05-09-19  
Page No. : 1 of 1  
Cashier : [REDACTED]  
Printed : 13/09/19 16:43  
ABN : [REDACTED]

**DUPLICATE TAX INVOICE** [REDACTED]

Company Name : [REDACTED]  
A/R Number : [REDACTED]      Membership : [REDACTED] [REDACTED]

Date	Description	Reference	Debit AUD	Credit AUD
<b>Account for: Stevens, Grantleyjmr</b>				
03-09-19	Accommodation		324.00	
04-09-19	Minibar	Room# [REDACTED] : CHECK# 3011348	10.50	
04-09-19	Accommodation		310.00	
05-09-19	Merchant Services Fee		9.67	
05-09-19	Visa Card			654.17

Merchant ID [REDACTED]  
Transaction ID [REDACTED]  
Approval Code [REDACTED]  
Approval Amount 654.17

Credit Card # [REDACTED]  
Credit Card Expiry : [REDACTED]  
Capture Method : Manual  
Transaction Amount : 654.17

\* Indicates non-taxable supply

<b>Total</b>	<b>654.17</b>	<b>654.17</b>
<b>Total includes GST of</b>	<b>59.46</b>	
<b>Balance</b>	<b>0.00</b>	

I agree that I am personally liable for the payment of the foregoing statement and if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joint and several with such person, company or association.

**Guest Signature:** \_\_\_\_\_



# TAX INVOICE

South Australia Police

Invoice Date  
6 Sep 2019

Invoice Number

ABN

FYSHWICK ACT 2609  
AUSTRALIA

Description	Quantity	Unit Price	GST	Amount AUD
03/09/19 Mr Grant Stevens Canberra Airport [REDACTED]	1.00	66.00	10%	66.00
05/09/19 Mr Grant Stevens [REDACTED] to Canberra Airport [REDACTED]	1.00	66.00	10%	66.00
			INCLUDES GST 10%	12.00
			<b>TOTAL AUD</b>	<b>132.00</b>

[REDACTED]

✂

## PAYMENT ADVICE

To:

[REDACTED]

[REDACTED]





In accordance with Determination 3.2 of The Commissioner for Public Sector Employment Conditions – Remuneration – Allowance and Reimbursements, the following allowances were claimed by Commissioner Stevens

**TRAVEL DESTINATION:** Canberra

**PURPOSE OF TRIP:** 2019 Australasian Council of Women in Policing Conference

**DEPART DATE/TIME:** 03/09/2019 at 14.30 Hrs

**RETURN DATE/TIME** 05/09/2019 at 12:25 Hrs

<b>Incidentals</b>	
<b>Breakfast x2</b>	<b>\$49.80</b>
<b>Lunch x1</b>	<b>\$24.90</b>
<b>Dinner</b>	
<b>TOTAL:</b>	<b>\$74.70</b>



# TRAVEL DIARY

## Wednesday | 11 September 2019

14:20 – 16:40	FLIGHT   Adelaide to Sydney
16:50 – 18:00	TRANSFER
18:30	Meeting with AFP Commissioner
	Accommodation

## Thursday | 12 September 2019

10:30 – 12:10	FLIGHT   Sydney to Adelaide
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**Customer Details**

Name: **SAPOL GOVERNANCE CAPABILITY CC**  
(ABN: 93799021552)  
GPO BOX 1539  
ADELAIDE SA 5001

**Invoice Details**

Invoice Number: \_\_\_\_\_  
Invoice Date: 09-Aug-2019  
QBT Booking Reference: \_\_\_\_\_  
Customer Number: \_\_\_\_\_  
Customer Reference/s: Travel Booker: \_\_\_\_\_  
Cost Centre: \_\_\_\_\_  
PC224  
Service Areas: GOVERNANCE  
AND CAPABILITY

Passenger: Stevens Grantley John Mr

**Product Details**

	Ex GST	GST	Total
 Description: Domestic Air Tickets - Qantas	1409.20	140.92	1550.12
Full Routing: ADL/SYD/ADL			
First Departure Date: 11 Sep 2019			
Ticket No: _____			
Booking Class:			
Flight No: QF0756/QF0741			
Taxes: \$50.78			
Airline Credit Card fee (incl. GST): \$11.00			

**Fee Details**

	Ex GST	GST	Tot
 QBT Domestic Online Booking Fee	5.00	0.50	5.50
QBT South Australia Government Levy	1.00	0.10	1.10

**Total:** Ex GST GST To

 Total Tax Invoice	1,415.20	141.52	1,556.72
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**Payment Details**

Visacard: _____	1550.12
Visacard: _____	5.50
Visacard: _____	1.10
<b>Total Payment</b>	<b>1556.72</b>



From: [REDACTED]  
 Sent: Tuesday, 17 September 2019 5:35 PM  
 To: [REDACTED]  
 Subject: [REDACTED]

[REDACTED] AU  
 2136  
 Tel: [REDACTED] Fax: [REDACTED]  
 Email: [REDACTED]  
**Invoice To:**  
 South Australian Police / [REDACTED]  
 100 Angas St  
 ADELAIDE, SA 5000

**Tax Invoice:** 7135  
**Invoice Date:** 17/09/2019  
**Terms:** DUR  
**Due By:** 17/09/2019  
**ABN:** [REDACTED]

**PO/Reference #**

Conf#	Date & Times	Passenger	Client #	Routing Information	Trip Total	Total Due
47894	11/09/2019 16:26	Grant Stevens	[REDACTED]	PU: -- : Sydney Airport, [REDACTED] [REDACTED] <b>Notes:</b> [REDACTED] [REDACTED] [REDACTED] DO: -- : [REDACTED] Manly, NSW 2095	Flat Rate: 118.18 Domestic Airport Levy: (1 x 7.86) 7.86 Extra Stops: (1 x 25.00) 25.00 Eastern Distributer Freeway: (1 x 6.99) 6.99 Harbour Bridge: (1 x 3.64) 3.64 Service Fee: (3.00%) 4.88 Passenger Service Levy: 1.00 GST: (10.00%) 16.76	\$184.31

Conf#	Date & Times	Passenger	Client #	Routing Information	Trip Total	Total Due
[REDACTED]	12/09/2019 07:50	Grant Stevens	[REDACTED]	PU: -- : [REDACTED] [REDACTED] Manly, NSW 2095 DO: -- : Sydney Airport, [REDACTED] [REDACTED] [REDACTED]	Flat Rate: 118.18 Harbour Bridge: (1 x 3.64) 3.64 Service Fee: (3.00%) 3.68 Passenger Service Levy: 1.00 GST: (10.00%) 12.65	\$139.15

**For Direct Debit -**  
TERMS STRICTLY 7 DAYS  
Payment Options:  
EFT - [REDACTED] Account Number : [REDACTED]  
Account Name : [REDACTED]  
Email Remittance to [REDACTED]

**Total before** 294.05  
**GST:**  
**GST:** 29.41  
**Total:** 323.46  
**Payments:** \$323.46  
**Total Due(\$):** \$0.00

**THANK YOU FOR YOUR BUSINESS**  
**PLEASE QUOTE YOUR INVOICE NUMBER AND (COMPANY) NAME AS YOUR REFERENCE**





Australia  
Account for: Stevens, Grant

Room No. [Redacted]  
Arrival 11/09/19  
Departure 12/09/19  
Cashier No. [Redacted]

Invoice Date 12-09-19  
Tax Invoice No. [Redacted]

Guest Name : Stevens, Grant

ACCOUNT SUMMARY

Page (s) 1 of 1

Date	Description	Debit	Credit
11/09/19	Accommodation	237.15	
12/09/19	Visa Card - Hotel		237.15

In signing this bill I hereby acknowledge that all charges incurred are correct. I also agree that my liability for the account is not waived and I agree to be held personally responsible in the event that the indicated person, company or association fails to pay all or part of these charges.

**Total in AUD 237.15 237.15**

**Total charges in AUD 237.15**

**Total includes GST of AUD 21.56**

\* Indicates non-taxable supply

Signature \_\_\_\_\_

**Balance in AUD 0.00 GST Included**

Merchant ID 22493100  
Transaction ID 679922  
Approval Code  
Approval Amount

[Redacted]  
[Redacted]  
[Redacted]  
Transaction Amount : 237.15





In accordance with Determination 3.2 of The Commissioner for Public Sector Employment Conditions – Remuneration – Allowance and Reimbursements, the following allowances were claimed by Commissioner Stevens

TRAVEL DESTINATION: Sydney

PURPOSE OF TRIP: Meeting with AFP Commissioner

DEPART DATE/TIME: 11/09/2019 at 14.00 Hrs

RETURN DATE/TIME 12/09/2019 at 20.10 Hrs

Incidentals x1	
Breakfast x1	\$24.90
Lunch	
Dinner x1	
<b>TOTAL:</b>	<b>\$24.90</b>



# TRAVEL DIARY

Commissioners Dinner | Tuesday 17 September 2019  
ANZPAA Board Strategic Planning Day | Wednesday 18 September 2019  
CANBERRA

## Tuesday | 17 September 2019

16:10 - 18:15	FLIGHT   Adelaide to Canberra
18:30	Commissioners Dinner

## Wednesday | 18 September 2019

09:00 - 16:30	National Board Meeting
16:30 - 16:45	TRANSFER   Airport
17:00 - 20:10	FLIGHT   Canberra to Adelaide



**Customer Details**

Name: **SAPOL GOVERNANCE CAPABILITY CC**  
(ABN: 93799021552)  
GPO BOX 1539  
ADELAIDE SA 5001

Passenger: Stevens Grantley John Mr

**Invoice Details**

Invoice Number: [REDACTED]  
Invoice Date: [REDACTED]  
QBT Booking Reference: [REDACTED]  
Customer Number: [REDACTED]  
Customer Reference/s: Travel Booker: [REDACTED]  
Cost Centre: [REDACTED]  
PC224  
Service Areas: GOVERNANCE  
AND CAPABILITY

**Product Details**

		Ex GST	GST	Total
	Description: Domestic Air Tickets - Qantas	1683.49	168.35	1851.84
	Full Routing: ADL/CBR/MEL/ADL			
	First Departure Date: 17 Sep 2019			
	Ticket No: [REDACTED]			
	Booking Class: [REDACTED]			
	Flight No: QF0708/QF0811/QF0683			
	Taxes: \$90.00			
	Airline Credit Card fee (incl. GST): \$11.00			

**Fee Details**

	Ex GST	GST	Tot	
	QBT Domestic Online Booking Fee	5.00	0.50	5.50
	QBT South Australia Government Levy	1.00	0.10	1.10

**Total:**

	Ex GST	GST	To	
	Total Tax Invoice	1,689.49	168.95	1,858.44

**Payment Details**

Visacard:	[REDACTED]	1851.84
Visacard:	[REDACTED]	5.50
Visacard:	[REDACTED]	1.10
<b>Total Payment</b>		<b>1858.44</b>





**Customer Details**


Name: **SAPOL GOVERNANCE CAPABILITY CC**  
(ABN: 93799021552)  
GPO BOX 1539  
ADELAIDE SA 5001

Passenger: Stevens Grantley John Mr

**Invoice Details**

Invoice Number: [REDACTED]  
Invoice Date: [REDACTED]  
QBT Booking Reference: [REDACTED]  
Customer Number: [REDACTED]  
Customer Reference/s: Travel Booker: [REDACTED]  
Cost Centre: [REDACTED]  
PC224  
Service Areas: GOVERNANCE  
AND CAPABILITY

**Product Details**

		Ex GST	GST	Total
	Description: Domestic Air Tickets - Qantas Full Routing: ADL/CBR/ADL First Departure Date: 17 Sep 2019 Ticket No: [REDACTED] Exchange Ticket No: [REDACTED] Booking Class: I Flight No: QF0708/QF0737 Taxes: \$.00	302.47	30.25	332.72

**Product Details**

		Ex GST	GST	Total
	Description: Domestic Airline Charges No Gst - Qantas Full Routing: ADL/CBR First Departure Date: 17 Sep 2019 Ticket No: [REDACTED] Exchange Ticket No: [REDACTED] Booking Class: Y Flight No: QF000 Taxes: \$.00	0.00	0.00	0.00

Total:		Ex GST	GST	To
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	Total Tax Invoice	302.47	30.25	332.72
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**Payment Details**

Visacard: [REDACTED] 332.72  
**Total Payment 332.72**



**Customer Details**


Name: **SAPOL GOVERNANCE CAPABILITY CC**  
(ABN: 93799021552)  
GPO BOX 1539  
ADELAIDE SA 5001

Passenger: Manners Cynthia Ms



**Invoice Details**

Invoice Number: [REDACTED]  
Invoice Date: [REDACTED]  
QBT Booking Reference: [REDACTED]  
Customer Number: [REDACTED]  
Customer Reference/s: Travel Booker: [REDACTED]  
Cost Centre: [REDACTED]  
PC224  
Service Areas: GOVERNANCE  
AND CAPABILITY

**Product Details**

		Ex GST	GST	Total
	Description: Domestic Air Tickets - Qantas	794.78	79.48	874.26
	Full Routing: ADL/CBR/MEL/ADL			
	First Departure Date: 17 Sep 2019			
	Ticket No: [REDACTED]			
	Booking Class: M			
	Flight No: QF0708/QF0811/QF0683			
	Taxes: \$90.00			
	Airline Credit Card fee (incl. GST): \$9.00			

**Fee Details**

	Ex GST	GST	Tot
 QBT Domestic Online Booking Fee	5.00	0.50	5.50
QBT South Australia Government Levy	1.00	0.10	1.10
<b>Total:</b>	<b>Ex GST</b>	<b>GST</b>	<b>To</b>
 Total Tax Invoice	800.78	80.08	880.86

**Payment Details**

Visacard: [REDACTED]	874.26
Visacard: [REDACTED]	5.50
Visacard: [REDACTED]	1.10
<b>Total Payment</b>	<b>880.86</b>



# RECEIPT

South Australia Police

Payment Date  
20 Sep 2019

Sent Date

ABN:

FYSHWICK ACT 2609  
AUSTRALIA

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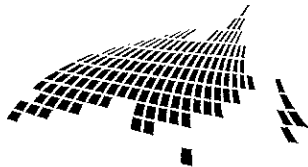
Total AUD paid	77.00
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Invoice Date	Reference	Payment Reference	Invoice Total	Amount Paid	Still Owing
20 Sep 2019		Payment - Visa	77.00	77.00	0.00
			Total AUD	77.00	0.00

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**ANZPAA**

ABN 51 537 811 305



**TAX INVOICE**

Tax Invoice No: [REDACTED]  
Page: 1 of 1  
Customer No: [REDACTED]  
Tax Invoice Date: 21-AUG-2019  
Contact Name: [REDACTED]  
Phone: [REDACTED]  
Fax: [REDACTED]

SOUTH AUSTRALIA POLICE  
[REDACTED]  
[REDACTED]

INVOICE DESCRIPTION	RATE \$	QTY	UNIT	AMOUNT EXCLUSIVE OF GST	GST AMOUNT	TOTAL AMOUNT
<b>Charges For:</b> ACCOMMODATION FOR BOARD STRATEGIC PLANNING DAY - CANBERRA						
<b>Date:</b> 17-SEP-2019 <b>To:</b> 18-SEP-2019						
<b>Attention:</b> Cynthia Manners						
Accommodation - Commissioner Grant STEVENS	310.00	2.00	Each	563.64	56.36	620.00
Accommodaiton - Cynthia Manners	310.00	2.00	Each	563.64	56.36	620.00
				1,127.28	112.72	1,240.00

**Payment Terms:** 30 NET  
**Due Date:** 20-SEP-2019

Detach this advice and return with your payment

**Customer** : [REDACTED]  
**Tax Invoice No** : [REDACTED]

**TOTAL \$**

**REMITTANCE ADVICE**

**Amount Due :** \$1,240.00

**PAYMENT OPTIONS:**

**Credit Card:** (\$10,000 Transaction Limit applies)

[REDACTED]

Please charge my Mastercard  Visa  (please tick)

Account: [REDACTED]

Cardholder's Name: \_\_\_\_\_ Expiry: \_\_\_\_/\_\_\_\_

Cardholder's Signature: \_\_\_\_\_ Amount: \_\_\_\_\_

**Cheque:**

Payable to: **Victoria Police** and forwarded with this remittance to the above address.

**EFT:**

[REDACTED]  
[REDACTED]  
[REDACTED]





In accordance with Determination 3.2 of The Commissioner for Public Sector Employment Conditions – Remuneration – Allowance and Reimbursements, the following allowances were claimed by Commissioner Stevens

**TRAVEL DESTINATION:** Canberra

**PURPOSE OF TRIP:** ANZPAA Board Meeting

**DEPART DATE/TIME:** 17/09/2019 at 14.00 Hrs

**RETURN DATE/TIME** 18/09/2019 at 20.10 Hrs

<b>Incidentals</b>	
<b>Breakfast x1</b>	<b>\$24.90</b>
<b>Lunch</b>	
<b>Dinner x1</b>	<b>\$45.35</b>
<b>TOTAL:</b>	<b>\$83.45</b>

